



## 02/10/19 – PTA Meeting Minutes

**Apologies for Absence:** R Hardcastle, C Park, J Springhall, M Atterby, E Hannaford, R Copeland, S McGhee

Meeting opened by J Watson who greeted new members

The PTA has set up a WhatsApp Group. Offers for anyone to join to contact J Watson or R Hardcastle

### **Christmas Fayre: 7<sup>th</sup> November:**

- JS reported that there are around 50-60 stalls signed up so far. New vendors including Indian food seller are lined up to add variety to stalls.
- Tables to be set up from the afternoon: JC Hall: 1/2pm Dining Hall: 2/3pm All other areas from 3pm.
- Businesses to arrive from 4:30pm. Helpers needed to direct cars to correct parking places. Once parked businesses need showing location plus fire exits and toilets.
- 4:00pm – 5:30pm and 6:00pm – 7:00pm are main times helpers are required.
- Monita Atkinson, Sarah Sawyer and Susan Orsi to distribute envelopes for businesses and collect raffle prizes from each stall.
- Jane hopes to have letters for 2020 Christmas Fayre for stallholders given out on night to keep interest for next year.
- Lourdes Groups HCPT 702 and 195 will be serving teas and coffees on the evening. There will also be a Spirit of Africa Charity Stall.
- Jane to check all stalls selling alcohol have licences and are covered to sell at evening.
- Staff Briefing Announcement for any staff help from 4:00pm and for any decorations tinsel etc.
- Possibility of getting students doing JP2 award and Duke of Edinburgh to volunteer on evening to help with their schemes. This could involve leafleting prior to event and selling raffle tickets.
- JG announced that flyers have gone up in Rugby Clubs across Darlington and also Mowden Park Rugby Club are advertising the event at fixtures.
- Potential to look at getting event on What's on in Darlington page and to send out leaflets to parishes.
- EC reported that the Scholastic Book Fair will be there once again in the Main Reception area. Plea to send people there to buy as any sales will help the school buy new books for the library.

### **Carmel's Got Talent:**

- Date agreed as Friday 6<sup>th</sup> March 2020.
- JH to book Hall.
- Offer for Parents to help with auditions.

**Christmas Craft Evening:**

It was decided that we should do a craft evening however not Wreath Making as St Augustine's are doing this and we would not want direct competition.

JH to speak with staff member P.Smith as she has done nights like this for staff in recent years and have been good evenings.

Requested that this date would be in late November/early December as last year's Wreath Making was too late.

**AOB:**

JH reported that the 200 club was going well around (110) signed up so far. Numbers to be allocated by JH and CP in next couple of weeks.

**Next Meeting:**

Tuesday 5<sup>th</sup> November – Christmas Fayre Preparation.